

# Parent-Teacher Conference Request From Vanlue Local School – 2018

**DATES & TIMES:** Monday, November 19 – 3:00-5:00 and 5:30-8:00 p.m.  
Tuesday, November 20 – 12:00-5:00 and 5:30-8:00 p.m.

**LENGTH OF EACH CONFERENCE:** Fifteen (15) Minutes

**PURPOSE:** To enrich the understanding between parents and teachers of the student’s educational progress.

**PARENT INSTRUCTIONS:**

1. Place a check mark beside the teacher that you wish to have a conference with.
2. Write the student’s name next to the teacher’s in the space provided.
3. Indicate what time is best available for you to have the conference at the **BOTTOM** of this page.
4. After you have completed the form, send it to school with the **YOUNGEST** child. **All grades will have scheduled conferences.**
5. **PLEASE SEND ONLY ONE FORM TO SCHOOL PER FAMILY WITH ALL STUDENTS’ NAMES LISTED.**

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<b>Check for Teacher</b>	<b>Teacher</b>	<b>Student Name</b>	<b>Time Assigned (Leave Blank)</b>
	Ashlee Johnson – Kindergarten		
	Jeanette Leidy – 1 <sup>st</sup> Gr.		
	Dustin Donley – 2 <sup>nd</sup> Gr.		
	Melanie Russell – 3 <sup>rd</sup> Gr.		
	Taylor Kloepfer – 4 <sup>th</sup> Gr.		
	Lee Summers – 5 <sup>th</sup> Gr.		
	Heather Nielsen – Title 1		
	Andrea Bower – El. Spec. Ed.		
	Jodi Grafmiller – Junior High (6-8)		
	Miranda Kennedy – Junior High (6-8)		
	Nick Jacobs – Junior High (6-8)		
	Grant Johnson – HS Science		
	Michelle Brian – Social Studies		
	Craig Tusing – Business/Computer		
	Lindsay Sandor – Math		
	Shelby Bratt – English		
	Kathy Lyon – Spanish		
	Heather Hunt – HS Spec. Ed.		
	Todd Richards – Gym/Health		
	Krysten Webb – Music		
	Emily Musgrave – Art		
	Nicole Smith – Guidance Counselor		

**Please mark the times below you are available for conferences:**

Mon., Nov. 19 – 3:00-5:00 p.m.       Tues., Nov. 20 – 12:00-5:00 p.m.  
 Mon., Nov. 19 – 5:30-8:00 p.m.       Tues., Nov. 20 – 5:30-8:00 p.m.  
 Anytime during Monday hours       Anytime during Tuesday hours

**Please return ONE request sheet by WEDNESDAY, NOVEMBER 7. Once the clerical work is completed, your student will return your conference times to you.**

YOUNGEST STUDENT IN SCHOOL \_\_\_\_\_

GRADE \_\_\_\_\_

TEACHER \_\_\_\_\_

SIGNATURE OF PARENT \_\_\_\_\_